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***Voted BikeNZ "Best Club in New Zealand" 2009
2002/2003/2004/2005/2006/2007/2009 National Road
Champions***

**BOARD MEETING
7.00pm Monday 4 April 2016
Chess Club Rooms, Unit 9, 27 Tyne Street, Christchurch
MINUTES**

1. Present: T Clark, D Nelson, M Darvill, D Parker, G Nuttridge, M Stringer
2. Apologies: D Roche, G Thompson
3. Approval minutes of previous meeting: TC/DP
4. Matters arising: Refer to General Business
5. Correspondence
 - 5.1 Correspondence IN:
 - Marriots merger with HFK now known as Nexia NZ (no change to contacts, etc)
 - CNZ - Club Fees payment for February 2016 (\$1,010)
 - Club Nats Entries prior to 1st cut-off 14 March (27)
 - Dynamo Events Club Nats Entries close 20 March
 - Max Jones transfer to CTCC - subsequently withdrawn and remains with Pegasus
 - Pegasus Junior enquiry - Kerri des Forges - replied
 - CNZ - Launch of updated website and membership platform
 - CNZ AGM Notice - Auckland 22 May
 - CNZ Final Club Entry List Club Road Nats (48) - 26 March
 - TMP for TOC
 - E-mails various from Club Road Nats Team
 - CNZ Confirmation of Club Nats Team entries inc Max Jones (see above) 26 and 30 March
 - Withdrawal Club Road Nats - Cameron Crawford - injury
 - Withdrawal Club Road Nats - Robin Mills - injury
 - CNZ Updates to Membership Platform
 - Atlassian Billing reminder
 - CNZ AGM President covering letter (Steve Canny standing down)
 - Canterbury Centre AGM Notice - 2 May 2016
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 - 5.2 Correspondence OUT:
 - Last Minute Uniform Orders
 - A&P Criterium Info (FB)
 - TOC Planning Meeting 14 March
 - Request for Club Nats entries prior to cut off
 - Requests for upgrades to Membership Platform
 - TMP for TOC
 - Medical Certificates to CNZ (Cameron Crawford, Robin Mills) Club Road Nats Withdrawals
 - 5.3 Correspondence accepted: GN/TC
6. Financial:
 - Balances (29 February 2016)
 - 000 Cheque Account \$ 4,779.97
 - 025 Savings Account \$15,440.12

- TOTAL BALANCE \$20,220.09

6.1 Previous month Summary Profit/Loss Statement. Refer to details loaded on Google Drive.

6.2 Report on finances: MD discussed options to move from current accounting software to other systems (monthly fees). Cheapest was Reckon One at \$132. Approved so long as we have access to backups.

6.3 Accounts approved: DN/GN

7. Race Management:

7.1 Report on Last Races:

- Refer to Google Drive for Race Financial Summaries
- Criterium Debrief. MS debriefed on the event. Poor weather but ran two races. Consider a monthly series after daylight savings recommences. Probably Wednesday evenings at A&P Showgrounds.
- TOC Debrief. Well received as a one day tour with satisfactory financial return to club thanks to good sponsorship from Armstrong Prestige and Riccarton Clinic. Need to discuss format going forward.

7.2 Matters arising from races: (Turn out, Incidents, Health & Safety, Marshalling)

7.3 Upcoming races: Canterbury Road Champs 9-10 April. Waikari Classic 16 April, Club Road Nationals 21-24 April.

8. General Business

8.1 Update on any matters arising or projects:

- Club Uniform Orders. Arriving shortly.
- Club to pay for trophy engraving. TC/MS
- MD report back with ideas for a club survey.
- Sell the motorbike. DN
- Photos from the TOC
 - Do not renew Atlassian software licence

8.2 Record of Action items:

- DP to investigate legality of Under 18 riders signing race registration. Study implications to changes in H&S

9. Executive

9.1 Club Membership: 203

9.2 Road programme: Request (DR) to include Cust and Glentunnel in next programme. Will be considered at next programme meeting.

9.3 Liaison with other Clubs:

9.4 Liaison with other organisations:

10. Date of next meeting: 7pm Monday 9 May 2016 at Chess Club Rooms

11. Meeting closed at 2055